



Planning Council Agenda

Randall Furrow, Chair

Tuesday, December 20, 2022

2:30 pm to 4:00 pm

ZOOM digital meeting

<https://zoom.us/j/5946871598?pwd=SUdBWnNLdkN5aDF0RGRNY2hHQnRqdz09>

(480) 431-1207

Jason.Landers@maricopa.gov

AGENDA

Determination of Quorum

Welcome, Introductions and Declarations of Conflict-of-Interest

I. Review and Acceptance of Agenda

The Planning Council will review the agenda for this meeting. A vote may take place regarding this agenda item.

II. Review and Approval of the Minutes and Action Items

The Planning Council will review the summary minutes of previous meetings from **October 25th, 2022**. Please inform the Chair of any revisions that should be incorporated into the summary minutes. A vote may take place regarding this agenda item.

III. Chair Update

The Chair will give updates regarding the Greater Phoenix Ryan White HIV Services Planning Council. A vote may take place regarding this agenda item.

- Planning Council Meetings Duration from 1½ hours to 2 hours beginning in January 2023
- Approval of the GY23-24 Calendar of Meetings
- Chair and Vice Chair Nominations
- Self-Appointment Nominations
 - Self-Identified for Positive Community (2 people)
 - Special Populations (2 people)

IV. RWHAP Part A Recipient Update

A representative of the RWHAP Part A Recipients office will discuss business items relevant to the functions of the Ryan White Part A Program. A vote may take place regarding this agenda item.

- Modernizing Practices
- Designing for the margins
- Engaging the community
- Allocation Discussion for Underspending

V. Local Community Report: Arizona Leadership Academy

Rose Conner with the Arizona Leadership Academy will present their program to the Council and share how their initiatives impact our community. A vote may take place regarding this agenda item.

VI. Training, Education & Membership (TEAM) Committee Update

The Chair of the TEAM Committee will update the Planning Council with details from the previous meeting. A vote may take place regarding this agenda item.

- Update on Membership Recruitment and Membership Application Process
- Update on Mentorship Program

AGENDA continued

VII. Review of Proposed New Planning Council Members

The Planning Council will review for approval of any proposed New Council Members. A vote may take place regarding this agenda item.

VIII. Community Health Planning & Strategies (CHPS) Committee Update

The Chair of the CHPS Committee will update the Planning Council with details from the previous meeting. A vote may take place regarding this agenda item.

- Planning for Needs Assessment

IX. Standards and Rules (STaR) Committee Update

The Chair of the STaR Committee will update the Planning Council with details from the previous meeting. A vote may take place regarding this agenda item.

- Bylaws Revisions and Responses Approval
- Approval of the Housing and Substance Use Standards of Care

X. Review and Resolve Parking Lot Items

Any unresolved items may be discussed at this time. A vote may take place regarding this agenda item.

- Review the Acuity Scale
- MOU Updates

XI. Review Scope of Work & Planning Council Activity Timelines (PCAT)

The Committee will review the Scope of Work and the Planning Council Activity Timeline for the upcoming Grant Year. A vote may take place regarding this agenda item.

- Review and update the PCAT as needed for the upcoming grant year.

XII. Determination of Agenda Items for Next Meeting

The Planning Council will discuss and set the agenda items for the next meeting.

- Chair and Vice Chair Elections
- Self-Appointment Elections
 - Self-Identified for Positive Community (2 people)
 - Special Populations Community (2 people)

XIII. Current Event Summaries

This is the time for Planning Council members to share a brief summary of current events. Members of the Planning Council cannot propose, discuss, deliberate, or take legal action on any matter voiced during this time.

XIV. Call to the Public

This is the time for the public to comment. Members of the Planning Council cannot propose, discuss, deliberate, or take legal action on any matter voiced during this time.

Adjourn

The next Planning Council meeting will be on **January 30, 2023 (Special Planning Meeting)**, and **February 28, 2023**, at 2:30 pm.

AGENDA continued

Meeting Ground Rules

- The public is encouraged to take part in all of our discussions. However, due to time constraints, the Chair may choose to limit the number of people who may speak and/or the length of time allowed for discussion.
- Everyone is expected to respect the authority of the Chair.
- Anyone who wishes to comment should raise their hand to be recognized to talk.
- Please be courteous when others are talking. No sidebar conversations, please.
- Please remain calm and focused on the topic at hand.
- Stay open-minded and flexible to allow for and honor individual differences and diversity.
- When meetings are held in person, many attendees are very sensitive to fragrances, so please refrain from using colognes and perfumes at Planning Council meetings or events.

Video/Telecommunication Conference Information:

- Join Zoom Meeting:
<https://zoom.us/j/5946871598?pwd=SUdBNnNLdkN5aDF0RGRNY2hHQnRqdz09>
- Join Via Phone: 1 (346) 248 - 7799
Meeting ID: 594 687 1598
Passcode: 509688

Proposed Documents to be Included with Agenda Packet (Subject to Change):

- (I.) – Review and Acceptance of Agenda**
 - 01 – 2022.12.20 PLANNING COUNCIL MEETING AGENDA.pdf
- (II.) – Review and Approval of the Minutes and Action Items**
 - 02 – 2022.10.25 Planning Council Minutes (Pending Approval).pdf
- (III.) – Chair Update**
 - 03 – 2023 CALENDAR PHX EMA Meeting Notice.pdf
- (IV.) – RWHAP Part A Recipient Update**
 - 04 – RWHAP-Part A Letter-Supporting People-Lived Experience-508.pdf
 - 05 – 22.12 PC Allocations and Expenditures Report.pdf
- (V.) – Local Community Report: Arizona Leadership Academy**
 - No Attachments
- (VI.) – Training, Education and Membership Committee Update**
 - 06 – Planning Council Peer Mentor Description.pdf
- (VII.) – Review of Proposed New Planning Council Members**
 - No Attachments
- (VIII.) – Community Health Planning & Strategies (CHPS) Committee Update**
 - 07 – DRAFT Needs Assessment Timeline.pdf
- (IX.) – Standards and Rules (STaR) Committee Update**
 - 08 – 2022 PHX Housing Service Standard (New Layout) - Final Edits.pdf
 - 09 – 2022 PHX Substance Use Outpatient Service Standard (New Layout) - Final Edits.pdf
- (X.) – Review and Resolve Parking Lot Items**
 - No Attachments
- (XI.) – Review Scope of Work & Planning Council Activity Timelines (PCAT)**
 - 10 – 2022 PHX PCAT (Planning Council).pdf
- (XII.) – Determination of Agenda Items for Next Meeting**
 - No Attachments
- (XIII.) – Current Event Summaries**
 - No Attachments
- (XIV.) – Call to the Public**
 - No Attachments

Members and guests of the Planning Council may attend either in person or via telephone/teleconference call. Documents distributed during this meeting may be requested from Planning Council Support. Funding is provided by the United States Department of Health and Human Services, the federal Ryan White HIV/AIDS Program, and the Maricopa County Department of Public Health.